Oppenheim-Ephratah-St. Johnsville Central School District
44 Center St.
St. Johnsville, New York 13452
1-518-568-2011

Three Year District Technology Plan

July 1, 2022 To June 30, 2025

Oppenheim-Ephratah-St. Johnsville Central School District
Mission Statement

The mission of the OESJ Central School District is for every student to experience an enriching environment where they will master the skills necessary for 21st century learning and reach their full potential for applying knowledge. All OESJ students will have the opportunity to engage in meaningful and authentic learning through teachers' use of research based, innovative instructional practices. We will educate our students to become life-long learners, cooperative workers, quality producers and outstanding citizens.

Oppenheim-Ephratah-St. Johnsville Central School District
Introduction Statement

The Oppenheim-Ephratah-St. Johnsville Central School District (OESJ CSD) started the 2013-2014 school year as a newly formed school district. In December of 2012 a merger was approved after a comprehensive merger study was conducted with recommendations made for these two rural school districts to merge resulting in a new school district. OESJ CSD is located in the Mohawk Valley of New York State, between Albany and Utica, in the foothills of the Adirondack Mountains. The district is rural in nature and the focus is on school and community activities. There is no major industry in the area, with the school district being the largest employer in the area. The majority of the property is residential and many of the residents are on fixed incomes. A review of free and/or reduced lunch information, one of the best internal sources of socio-economic data, reveals the percent of educationally disadvantaged students per building: OESJ elementary is 46.1% and the OESJ Jr/Sr High School is 39.7%. Student school population is 748 on premise or 840 which includes Ptech, BOCES and Home School students in grades K-12.

During the spring of 2013, a new seven (7) member board of education was elected, financial operations were merged and a budget was adopted, new school colors were created, policies adopted, a relocation of the central office and the recruitment and selection of three new building principals. This merger involved the combination of two middle schools and high schools into one of each respectively. Previously, Oppenheim-Ephratah encompassed approximately 83 square miles, with a student population density of 4.2 miles while St. Johnsville was more compact encompassing 34 square miles with approximately 13 students per square mile. The District currently has a Superintendent, a Business Official, District Data Coordinator and two building principals representing; Oppenheim Elementary (PreK-6, 391 students) and a Jr/Sr High school (7-12, 357 students). The coordination and communication that is required to bridge the different factions requires leadership, developing school and district capacity and reaching out to the various community representatives. The district has approximately nineteen percent of Students with Disabilities receiving special education programs.

At the high school level, the merger allows more opportunities to be available for high school students. Common curriculum, instructional strategies and the use of data to inform instruction are areas needing further development with the consistent articulation of district and school wide expectations.

Oppenheim-Ephratah-St. Johnsville Central School District
Technology Vision Statement

The vision that guides the use of instructional technology in the Oppenheim-Ephratah-St. Johnsville Central School District is to create a collaborative learning environment for all, in which our students can achieve their full potential and contribute to our evolving local and global communities. This environment will enable and support students and teachers to implement transformative uses of technology while enhancing students' engagement with content and promoting the development of self-directed and life-long learners. Students will transition from consumers of information to creative producers and owners of knowledge. Specifically, we aspire for our students to be:

- Information seekers, analyzers and evaluators
- Problem solvers and decision makers
- Creative and effective users of productivity tools
- Communicators, collaborators, publishers and producers
- Informed, responsible and contributing citizens

To ensure that our students exemplify the drive capability and compassion to achieve their full potential, we are committed to further developing collaborative professional learning communities based on integrative professional development for teachers, enhancing classroom environments implementing high-quality instruction, assessment and learning through the integration of technology and curriculum.
The Board of Education, district staff and community members will all play a key role in the development and support of effective and high quality21st Century educational experiences.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan Planning Process

The planning process used to develop answers to the Instructional Technology Plan questions involved the formation of a technology committee comprised of educators and administrators that meet on a monthly basis.

Discussions on current technology issues and strategies, future technology implementations identified in the OESJ District Smart Schools Plan and Professional Development ideologies formulated outcomes that were used to answer the Instructional Plan questions.

The outcomes showed the following:

1. The need to update classroom technology to current standards and utilizing wireless technologies.
2. The need to create a more mobile teaching environment through the use of mobile technology (i.e. laptops to support teacher instruction a lesson learned during the COVID pandemic)
3. The need to develop a library of training and instructional videos for classroom technology aligning with Professional Development strategies.
4. The need through the integration of technology to increase the effectiveness of curriculum development, assessment and delivery where possible

Oppenheim-Ephratah-St. Johnsville Central School District
Strategy of the Technology Plan

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- Establish clear goals and realistic strategies for using technology to improve education, curriculum, and professional development and the integration of technology across all curriculum areas

- To establish guidelines for the assessment of the curriculum, hardware, software, and other services that will be needed to improve education in our district.

- Establish a realistic budget to acquire and maintain the curriculum practices, hardware, software, professional development, and other services that are needed to implement the strategy.

- To establish a practical and effective evaluation process that will enable the school to monitor progress towards the specific goals and make mid-course correction in response to new developments and opportunities that may arise.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan 2022-2025 Objectives vs Instructional Technology Plan 2018-2021 Objectives

The OESJ 2022-2025 District Instructional Technology Plan is designed to build upon the previous 2018-2021 District Plan. To continue some of the previous plan objectives and defining new objectives some of which are based upon lessons learned during the COVID pandemic.

OESJ will continue to:

1. At the end of each school year the OESJ District will demonstrate growth in the use of technology in our school.
2. Teacher training will be offered on a regular an ongoing basis to meet the needs of integrating technology successfully into the classroom.
3. To create engaging, empowering and collaborative learning environments by providing technology at the point of instruction which will enable teachers to seamlessly integrate technology into authentic student learning experiences.
4. Improve, update and expand upon our current network infrastructure and operational capabilities in order to provide all users a more reliable, accessible and robust network experience.

OESJ will begin new initiatives:

1. As stated, introduce a more mobile technology environment providing devices to support teaching from anywhere and everywhere.
2. Support the growth of curriculum development and assessment to increase the standards and expectations of our student's education.
3. Address the lack of digital equity as it pertains to the lack of internet access for our students in their home environment.

Oppenheim-Ephratah-St. Johnsville Central School District
COVID-19 Strategies

The OESJ 2022-2025 District Instructional Technology Plan by design is to address the need for teaching and learning through the use of mobile technologies, cloud based services, Professional Development and connectivity.

1. Addressing the need for district faculty to have laptops to support teaching from anywhere and everywhere.
2. Addressing the need for connectivity by surveying our community and by providing where possible hot spot technology to district students and faculty.
3. Addressing the need to support curriculum development and content delivery through the use of cloud based systems and technology via third party vendors or in house means.
4. Our continued use of Google Classroom and SeeSaw Learning Management platforms.

The fact is the OESJ district is a small rural district and the ability to attain viable internet access in home environments is a challenge and one that we struggled with during the COVID pandemic as it related to remote learning for our students. This being said OESJ students will succeed because of our dedicated employees and their relentless drive to be the best.

Oppenheim-Ephratah-St. Johnsville Central School District
Professional Development Plan

The professional development plan is to follow establish guidelines for professional development and a strategy to ensure all staff know how to use new technologies to improve education and library services.

- Our goal is to train each staff member so that they are comfortable in using, applying and integrating computer technology into their everyday classroom.
- Throughout the school year it has been the past practice of Oppenheim-Ephratah-St. Johnsville Central School to provide technology training for teachers throughout the school year on Superintendent's Days. This time is generally spent divided between curriculum development and technology training/awareness of one form or another.
- OESJ does offer technology training and awareness sessions on an as need basis during and after school. These training sessions will be expanded and the Technology Education wing will include the use of some of the latest classroom technologies.
- Our school has in a place a technology use survey that all teachers will be required to fill out once at mid-year and once at the end of the year. This will be used to monitor the use of technology in the classroom and also to identify staff training needs. These sheets when completed will be collected and used by the Technology Planning Committee in order to identify areas of need and make recommendations for future acquisitions of technology and training.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan Goal #1

1. Introduce a more mobile technology environment providing devices to support teaching from anywhere and everywhere.

   a. OESJ will accomplish the goal of introducing a more mobile technology environment providing devices to support teaching from anywhere and everywhere by working within the OESJ Smart School Plan to purchase and distribute laptop computers to each teaching faculty member in the district over a 3year period (i.e. The life of this technology plan).

      o Steps to Achievement
         ▪ Define the requirements for the device (OS, RAM, Processor, etc.)
         ▪ Identify the number and of devices to be distributed
         ▪ Identify a cost and a funding source (i.e. SmartSchools)
         ▪ Purchase the devices
         ▪ Distribute the devices
      o Assessment
         ▪ Assessment or measurement of this goal will be accomplished through the number of devices distributed and through the annual technology survey.
      o Funding
         ▪ Estimated budget for this goal will be $615,000 expenditure over 3 years using funds from the OESJ SmartSchools fund.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan Goal #2

2. Support the growth of curriculum development and assessment to increase the standards and expectations of our student's education through the use of a new mapped curriculum.

    a. OESJ will accomplish the goal of support the growth of curriculum development and assessment to increase the standards and expectations of our student's education by working with our team of curriculum leaders and the use of cloud based software and systems.

- Steps to Achievement
    - Evaluate/Assess the current teaching curriculum
    - Develop new curriculum guidelines, standards and expectations
    - Map the new curriculum based upon the new guidelines and standards
    - Evaluate solutions that will support the development of the new mapped curriculum (i.e. cloud based 3rd party software tools)
    - Pilot software tools and other methods that will be used as part of the new curriculum
    - Implement the new curriculum
- Assessment
    - Assessment or measurement of this goal will be accomplished through the development of a new mapped curriculum and its effectiveness through a yearly faculty survey.
- Funding
    - Estimated budget for this goal will be $30,000 expenditure over 3 years using funds from the OESJ Information Technology Software funds.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan Goal #3

3. Address the lack of digital equity as it pertains to the lack of internet access for our students in their home environment.

   a. OESJ will accomplish the goal of addressing the lack of digital equity by developing a plan that will increase the mobile technology provided to students and/or work with internet service providers on ways to provide the necessary infrastructure. Assessment or measurement of this goal will be based upon the number of participants requesting and that receive services in whatever means that are provided to them versus the capability to provide said services.

      o Steps to Achievement
         ▪ Evaluate/Assess the needs of the students via a student survey and the evaluation of the responses from the District Digital Equity Survey
         ▪ Determine the method of providing access to internet (i.e. Hotspot, Service Provider programs)
         ▪ Develop a budget to procure devices and or services
         ▪ Promote program for services to those in need
         ▪ Provide Hot Spot technology to students where needed
      o Assessment
         ▪ Assessment or measurement of this goal will be accomplished through the student survey response and the number of students that receive services or devices.
      o Funding
         ▪ Estimated budget for this goal will be $6,000 expenditure over 3 years using funds from the OESJ Information Technology hardware funds.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan Summary

- At the end of each school year the OESJ District will demonstrate growth in the use of technology in our school.

- Teacher training will be offered on a regular an ongoing basis to meet the needs of integrating technology successfully into the classroom.

- The OESJ District will install improved computer/technology related equipment, services and programs over the next 3 years.

- The OESJ District will work to map a new curriculum to increase the standards and expectations of our student's education.

- With the resources available to the OESJ District we will take great pride in providing the best education available to our students and to increase digital equity district wide.

- The staff at OESJ believes that even in a small rural district we can accomplish our many goals and task with the help of all teachers, staff and administration. The size of our school is not the determining factor in the success or failure of our students. OESJ students will succeed because of our dedicated employees and their relentless drive to be the best.

Appendix A - Professional Development

- Available current technology training/workshops for all new and current teachers and staff members.

    - Google Meet
    - Google Drive
    - Google Docs, Slides, Sheets, etc.
    - Google Add-Ons
    - iReady Diagnostic & Instruction
    - Gmail
    - Google Classroom
    - SchoolTools
    - ParentSquare
    - All areas of Internet Access
    - Chromebook
    - Google Apps for Education
    - Smart Notebook
    - Nearpod
    - Castle Learning
    - KAMI
    - Other Student software

<p style="text-align:center">Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan
Appendix</p>

Appendix B - OESJ Library Media Services

- **OESJ Elementary School**- OESJ Elementary student training is embedded in library class instruction throughout the school year. It is also available upon request for whole class instruction or on an individual basis. Teacher training is available upon request.

  - **Alexandria Automated Catalog and Researcher**- union catalog for the HFM BOCES region, searches may be restricted to the local school catalog as well as expanded to include all school library resources for the HFM BOCES schools.
  - **Overdrive/Sora Advantage Account for Schools** (2/2022- in development)
  - **WorldBookOnline**- online encyclopedia
  - **BrainPOP**
  - **Newsbank/Research Rocket**
  - **News-O-Matic-**interactive daily news content that teaches children 21st-century skills such as critical thinking, media literacy, and global awareness
  - **Scholastic**
    - BookFlix
    - Scholastic Go!

- **OESJ Junior/Senior High School**- OESJ HS student training is available upon request for whole class instruction or on an individual basis. Teacher training is available upon request.
  - **Alexandria Automated Catalog and Researcher**- union catalog for the HFM BOCES region, searches may be restricted to the local school catalog as well as expanded to include all school library resources for the HFM BOCES schools.
  - **Overdrive/Sora Advantage Account for Schools** (2/2022- in development)
  - **Facts On File/Infobase**
    - African American History
    - American History
    - American Indian History
    - Ancient/Medieval History
    - Modern History
    - World News Digest
    - Issues and Controversies on American History
  - **WorldBookOnline Advanced Reference Suite**- online encyclopedia
  - **Newsbank/Research Rocket**
  - **News-O-Matic-**interactive daily news content that teaches children 21st-century skills such as critical thinking, media literacy, and global awareness.

Appendix B - OESJ Library Media Services (Continued)

- **NoodleTools-** a systematic but flexible framework for navigating web of research. Students develop expert critical-thinking skills, gain confidence, and replace patch writing and plagiarism with synthesis.

- **NOVEL NY**- Provided by the New York State Library, NOVELny is an online virtual library connecting New Yorkers to 21st century information via libraries and library systems statewide. NOVELny is an electronic resource access project that enables libraries across New York State to give their communities online access to the full text of thousands of journals, newspapers and other references.

- **Hamilton-Fulton-Montgomery School Library Systems Resources**-
  - **SLS/IRC Digital Resources** (provided at no charge)-
  - **Learn360**- streaming media
  - **TeachingBooks**
  - **Soundzabound**
  - **Swank**- movie licensing
- **Capital District Library Council (CDLC)-**
  - CaDiLlaC Online- northeast regional libraries catalog

Common Core- A curriculum management program used to develop and improve our curriculum strategy K-12. Teacher guide lines and course requirements are constantly being developed and maintained for consistency. Training is done on a continuing and as needed basis.

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan
Appendix

Appendix C - Infrastructure, Hardware, Technical Support and Software

To establish guidelines for the assessment of the telecommunications services, hardware, software, and other services that will be needed to improve education and library services. Although Oppenheim-Ephratah- St. Johnsville Central School is small and rural our commitment to technology is our driving force.

- First Light of Albany, New York is currently providing our Internet services and we have a dedicated 1Gb Fiber optic line running into our school.
- Currently we operate a Microsoft Active Directory Network, for network and user Administration. The network architecture for this is Ethernet, which currently is operating over fiber optics cabling.
- Switches are located strategically throughout the building in order to provide the most efficient distribution of data. The complete OESJ campus also has a wireless network with fast network connect directly to the fiber optic switches.
- We currently have:
  - Student Information System (SchoolTool) hosted with NERIC
  - 4 Windows 2012 Data/File Servers
  - 2 Smooth Wall Content Web Filter Systems
  - We currently have a one to one device initiative which provides the following
    - Each student is provided with a Chromebook. Grades K-8 Chromebooks are left on campus and not signed out. Grades 9-12 students are all issued individual Chromebooks for use on and off campus.
  - All teacher's classrooms are equipped with at least one computer and Smartboard or Interactive Flat Panel.
- A wide variety of software products are available to students and Staff.
- All student and teacher computers have access to our administrative software SchoolTool that, is used for attendance, grading and other student related information.
- OESJ has a formal written perpetual inventory with "Property Registration Tags" attached to all devices.
- Two (2) fulltime computer technicians are employed by the district that serve under the direction of the Director of Information Technology.
- All Chromebook repairs are sent to a third party vendor under a (3) year service agreement.
- All desktop computer repair and recommendations are performed in house.
- All printers are network printers for greater flexibility and resource management.
- All copiers have network access for data storage, scanning, and maintenance.

● **Appendix D - Software packages and Technology**

- Word Processing
- Working with Templates
- Reports
- Resume
- Letters
- Creative Writing
- Written Assignments
- Databases
- Data Storage and Manipulation
- Excel Spreadsheets
- Graphs
- Mathematical Calculations
- Recording of Raw data
- I Movie
- I Photo
- Garage Band
- Desktop Publishing
- PowerPoint Presentation
- LCD Overhead projector presentations
- Analog and Digital Computer capturing equipment
- Educational Program Viewing
- Classroom Construction Tutorial
- Digital Camera
- Scanner
- Fax Machine
- Digital Microscopes
- General Workstation operations
- Tutorial software
- Computer Assisted Design & Drawing, CAD
- Computer Assisted Machining, CAM
- Communications: E-mail
- Local Area Network
- Microsoft Network System
- Internet: Research, On Line Courses, Web site development
- Automated Library System

Oppenheim-Ephratah-St. Johnsville Central School District
Instructional Technology Plan
Appendix

● Appendix E - Internet Safety and Ethical Use

In keeping within the recommendations and standards of the "Children's Internet Protection Act" (CIPA) of December 2000, Oppenheim-Ephratah-St. Johnsville Central School filters and blocks internet access to undesired websites and other unwanted material. Oppenheim-Ephratah-St. Johnsville Central School was also one of the first schools to adopt and administer an "Ethical use of Technology Policy "(see attachment c) for all Students, Teachers and Staff members using the Internet. This policy is reinforced in all classes informing students and parents the importance of knowing the dangers of unmonitored internet computer activity and has become part of the curriculum at OESJ.

From the first day Oppenheim-Ephratah-St. Johnsville Central School went online "Surf Control" has been monitoring the Internet for all users and we also purchase upgrades on an annual basis. Our current version is VER.5.3.0.SP.2 of "Surf Control."

The "Ethical use of Technology Agreement" has been board approved and is on file for each student using computers. The contract/agreement is renewable on a yearly basis. (See Attachment d)

OESJCSD Ethical use of Technology Policy
(Technology Plan Attachment C)

SUBJECT: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES
(ACCEPTABLE USE POLICY)

The Board of Education will provide access to various computerized information resources through the District's computer system ("DCS" hereafter) consisting of software, hardware, computer networks and electronic communications systems. This may include access to electronic mail, so-called "on-line services" and the "Internet." It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, shall be subject to this policy and accompanying regulations. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

This policy is intended to establish general guidelines for the acceptable student use of the DCS and also to give students and parents/guardians notice that student use of the DCS will provide student access to external computer networks not controlled by the School District. The District cannot screen or review all of the available content or materials on these external computer networks. Thus some of the available content or materials on these external networks may be deemed unsuitable for student use or access by parents/guardians.

Despite the existence of District policy, regulations and guidelines, it is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access such content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events. Parents and guardians must be willing to establish boundaries and standards for the appropriate and acceptable use of technology and communicate these boundaries and standards to their children. The appropriate/acceptable use standards outlined in this policy apply to student use of technology via the DCS or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school grounds or at school events.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate student conduct and use as well as proscribed behavior.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use may lose access to the DCS in accordance with applicable due process procedures, and may be subject to further discipline under the District's school conduct and discipline policy and the District Code of Conduct. The District reserves the right to pursue legal action against a student who willfully, maliciously or unlawfully damages or destroys property of the District. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The Computer Coordinator may access all such files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should NOT expect that information stored on the DCS will be private.

Notification

The District's Acceptable Use Policy and Regulations will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

Regulations will be established as necessary to implement the terms of this policy.

Adopted: 7/1/13
Revised: 8/7/14

Acceptable Use Policy
2022-2023
Computer and Internet User
Oppenheim-Ephratah-St. Johnsville School District

Student Name: Grade:
Homeroom: Teacher:
Student ID: Class Year:

Date: ___/____/____

Student Signature: _____   Parent or Guardian's Signature: _____

** PLEASE RETURN TO THE DISTRICT AS SOON AS POSSIBLE. YOUR STUDENT DOES NOT HAVE COMPUTER ACCSS UNTIL THIS IS RETURNED **

The purpose of the Internet is to provide access to unique resources Our goal in providing this service to students is to promote the education excellence with the OESJ Schools by facilitating resource sharing and innovation. The use of the computer network is a privilege, not a right! To remain eligible as a user, the use of your account must be in support of and consistent with the educational objectives to the network.

Acceptable Uses:

- All use of the internet must be in support of educationally related inquiry.
- Network user ID's are ONLY to be used by the authorized owner of the account.
- All use of messaging software, including e-mail, must in support of educationally related inquiry.
- Only school-provided devices may be connected to the network.

Unacceptable Uses:

- Sharing passwords or seeking passwords belonging to other individuals or making unauthorized entry into another individual's network account.
- Impersonation – real names MUST be used, pseudonyms ae not allowed.
- Using profanity, obscenity or language that may be offensive to another user.
- Personal attacks upon others, including attacks that may be interpreted as "bullying" or "cyber-bullying".
- Illegal installation of copyrighted software on District network. Users must respect all copyright issues regarding software, information, all media (i.e., music, video, intellectual property) and attributions of ownership. The unauthorized copying or transfer of copyrighted materials is not acceptable.
- Downloading or uploading prated or illegal software.
- Publishing, accessing, distributing, downloading, forwarding, or sending any information which violates or infringes upon the rights of others or which would be considered abusive, profane or sexually or ethically offensive.
- Using the network for financial or commercial gain.
- Downloading computer applications or installing software applications or computer hardware without first having the express permission from the OESJ School district.
- Using the network for illegal activities or political lobbying.
- Accessing or processing pornographic materials, or inappropriate text file.
- Accessing or processing files dangerous to the integrity of the network.
- Creating any inappropriate documents or other digital content.
- Degrading or disrupting equipment, software or system performance.
- Disclosing or disseminating personal information regarding minors (i.e. address, phone number, pictures, social security number and academic standing).
- Bypassing or attempting to bypass any security measures or software the District has in place including but not limited to, internet content filtering, desktop security and anti-virus software.
- **Users shall not use system resources for any non-instructional purpose, including but not limited to: personal email account access (e.g. Hotmail, AOL, Yahoo, Gmail, etc.), personal instant messaging (chatting), social network sites (e.g. Facebook, MySpace, Twitter), online gaming or personal use of streaming media such as online radio stations, music video or video broadcasts.**

<u>EMAIL:</u>

The OESJ School District reserves the right to monitor users' online activities and to access, review, copy and store or delete any electronic communication or files and disclose them to others as it deems necessary. Users should have no expectation of privacy regarding their use of District Property, network and/or Internet access or files, including email. All emails may be subject to the Freedom of Information Law.

<u>VIOLATIONS:</u>

This agreement shall serve to protect actions and computer usage that may occur off campus, but have a nexus to the school community that substantially disrupts the work and discipline of the school and places a profound and significant impact on students within the District (i.e. an off-campus student who during non-school hours consistently emails another students' district email with offensive demeaning and threatening content). This shall not serve to suppress individuality or personal viewpoints, but simply to protect the safety of students and the sound environment the District proudly upholds.

Students using the District's computer network and equipment are required to comply with the District's policy and regulations governing the District's computer network both on and off campus. Failure to comply with the policy or regulations may result in disciplinary actions as well as suspension and/or revocation of computer access privileges.

Additionally, illegal activities are strongly prohibited. Any information pertaining to or implicating illegal activity will be reported to the proper authorities. Transmission of any material in violation of any federal, state and/or local law or regulation is prohibited.

<u>DISCLAIMER:</u>

The OESJ School District makes no guarantee about the quality of the services provided and is not responsible for any claim losses, damages, costs or other obligations arising from use of the network or accounts. Any additional charges a user accrues due to the use of the District's network are to be borne by the user. The District denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement accessible on the computer network or the internet is understood to be the author's individual point of view and not that of the OESJ school District its affiliates, or employees. Accordingly, anonymity is NOT allowed. As an educational institution, we believe that individuals must take responsibility for their actions and words.

The OESJ School District makes no warranties of any kind either expressed or implied, for the internet access it is providing. The school is not responsible for

- Any damages users suffer, including but not limited to loss of data resulting from delays or interruptions in service.
- The accuracy nature or quality of information stored on school diskettes, hard drives or servers or gathered through school-provided internet access.
- Personal property used to access school computers or networks for school-provided internet access; or
- Unauthorized financial obligations resulting from school-provided access to the internet

The individual in whose name a system account is issued will be responsible at all times for its proper use. Thus, users have full responsibility for the use of their account. All violations of this policy will be treated as the sole responsibility of the owner of the account. Any violation of this policy must be reported to school administrators.

I have read the 'District Acceptable Use Policy' and I hereby release the District, its personnel and any institutions with which it is affiliated, from any and all claims and damages that may arise from the unauthorized use of the system to purchase products or services. I agree to follow the rules contained in the 'District Acceptable Use Policy' and I understand that if I violate the rules, access to the internet and/or District can be terminated and I may face other disciplinary measures.

<u>PHOTO CONSENT FORM:</u>

As part of the district's promotion of school activities or recognition of student achievement, district staff member or the news media may photograph or video individual students or groups of students, while they are engaged in school activities not normally open to the public. Your child's photographic image may thereafter appear in district publications, school website, newspapers or newscasts.

PLEASE SEND THE SCHOOL A SEPARATE NOTE IF YOU DO NOT WANT YOUR CHILD'S PICTURE PUBLISHED.

Other Important Information

Parent or Guardian email address: _____   Board Approval: 9/18/2013

OPPENHEIM-EPHRATAH-ST. JOHNSVILLE CENTRAL SCHOOL DISTRICT